

RFQ # 12-23



STATE OF NEW YORK
DEPARTMENT OF TAXATION AND FINANCE
Office of Budget & Management Analysis
Bureau of Fiscal Services
Building 9, Room 234
W.A. Harriman Campus
Albany, NY 12227

Patrick Ryan, Director
Budget & Accounting Services

Catherine Golden, Director
Procurement Services

March 22, 2013

Amendment to RFQ 12-23 Mobile Shredding Services for Chicago District Office

To All Potential Bidders:

The Department is amending RFQ #12-23 to reflect the following:

- The Department will require five (5), ninety-six (96) gallon **locked** containers be dropped off at 1011 East Touhy Avenue, Des Plaines, Illinois 60018. The number of **locked** containers may increase or decrease in volume depending on the amount of controlled destruction the office produces. The **locked** containers are to be placed on the Fourth (4th) floor, Suite # 475. The vendor will come to the site monthly to perform mobile shredding services. The vendor will be responsible to retrieve the **locked** containers from the 4th floor and bring them down to be shredded. The vendor is also responsible for then returning the **locked** containers to the 4th floor after the contents are shredded.

All other requirements and conditions remain as indicated in the RFQ.

All proposals must be received no later than **2:00 PM on April 3, 2013.**